

SURF Cultural Advisory Committee ACTION PLAN

Recommendation No.

Responsible Person:

CAC Meeting Date:

Recommendation Status:

The goal of this recommendation charter is to (a) clarify the purpose of the action plan (recommendation) so the team has mutual understanding, and (b) to identify objectives or actions and major milestones to increase the opportunity for successful completion.

Recommendation Description:

Background, if applicable:

Actions and Major Milestones (include dates):

Roles, Responsibilities and Interfaces:

Who else within SURF or third parties will be required to complete the action (recommendation)?